

Registration

Dual Career/Level Registration

Students are permitted to register for classes according to their classification level with the university.

1. **Graduate students who wish to enroll in undergraduate coursework must follow the procedure below that most closely matches their academic intent:**
 - If undergraduate coursework is a prerequisite or condition of admission to a graduate program of study, obtain approval from the Graduate School (<https://www.ndsu.edu/gradschool/>). This coursework will be billed at the undergraduate rate and will be recorded on an undergraduate academic record.
 - If undergraduate coursework is to be applied to an undergraduate program in which the student plans to enroll concurrent with a graduate program of study, submit either an Undergraduate Application for Admission (https://www.ndsu.edu/admission/admission_information/application/) (if never enrolled as an undergraduate at NDSU) or a Reactivation Form (<https://www.ndsu.edu/registrar/forms/reactivation/>) (if previously enrolled as an undergraduate at NDSU). This coursework will appear on an undergraduate academic record and be billed at the undergraduate rate. Graduate tuition waivers may not cover undergraduate coursework.
 - If undergraduate coursework is to be applied to a graduate program of study (select programs only), obtain approval from the Graduate School. This coursework will appear on a graduate academic record and be billed at the graduate rate.
2. **Undergraduate students who wish to enroll in graduate coursework must follow the procedure below that most closely matches their academic intent:**
 - If graduate coursework is to be applied to a graduate program of study, the student must be admitted to the Graduate School. This coursework will appear on a graduate academic record and be billed at the graduate rate.
 - If graduate coursework is to be applied to an undergraduate program of study (such as in substitution for a degree requirement), departmental permission is required. This coursework will appear on an undergraduate record and will be charged at the undergraduate rate. Such credit may not be applied to a graduate degree program of study at NDSU.

Dual Career Registration forms (<https://www.ndsu.edu/registrar/forms/>) and instructions for ensuring that undergraduate and graduate coursework are applied to the appropriate academic career records are available online.