

# Registration

---

Students must be properly admitted and fully enrolled to attend classes. Students ultimately are responsible for all course registration activity and they are expected to monitor their schedule of classes and drop courses that they do not intend to complete by the published deadlines; this includes dropping individual courses or withdrawing from a semester. Dates and deadlines for advising and registration are made available in the Dates and Deadlines Calendar (<https://www.ndsu.edu/registrar/dates/>) posted online. Students are encouraged to visit with an academic adviser before registering for classes (see Academic Advising (<http://catalog.ndsu.edu/academic-policies/undergraduate-policies/academic-planning/>)).

**Schedule of Classes:** The most current and complete listing of classes is made available in Campus Connection, NDSU's official student information system, approximately one month prior to the start of registration for a subsequent term.

**Online Registration:** Admitted students register online via Campus Connection (<https://studentadmin.connectnd.us/psp/NDCSPRD/EMPLOYEE/HRMS/?cmd=login&languageCd=ENG&>), NDSU's student information system. Registration instructions (<https://www.ndsu.edu/registrar/registration/>) are posted online.

**On-site Registration:** On-site registration is provided for new students at the beginning of fall and spring semesters.

**Summer Registration:** Registration for summer session occurs during the previous spring at the same time as registration for fall semester.

For registration purposes, students are grouped into the following general categories:

- **Currently enrolled students:** Currently enrolled students or those who had registration in a prior standard semester (fall or spring) are assigned registration appointment times according to total credits earned. Registration appointments can be viewed on Campus Connection.
- **Returning students:** Returning students are those who have previously attended NDSU, but who have not been in attendance for at least one full semester (fall or spring). Returning students are assigned a registration appointment time according to total credits earned after the *Reactivation/Petition for Readmission* is received and processed in the Office of Registration and Records. Registration appointment times may be viewed on Campus Connection.
- **New students:** Detailed information regarding orientation and registration options is sent to all new students from Student Success Programs (<https://www.ndsu.edu/studentssuccess/>). Incoming freshmen, including first year students with transfer credit, are expected to attend a new student orientation and registration session.
- **Transfer students:** Admitted transfer students may register on Campus Connection along with NDSU students, or may attend a transfer orientation and registration program. Transfer student registration appointment times are based on the total number of credits accepted in transfer to NDSU.

## Financial Obligation Agreement

The North Dakota University System Financial Obligation Agreement (<https://www.ndsu.edu/onestop/accounts/foa/>) (FOA) is used to verify that a student has acknowledged their financial responsibility to the University when they register for courses. Students must access, review and accept the FOA prior to registration for each term of enrollment in Campus Connection.

## Classroom Instruction Mode

The university offers classroom instruction in a variety of methods. The course delivery method is assigned to each class and can be viewed when the student is enrolling for classes. Instruction modes include:

- **On Campus Face to Face** - Describes the traditional classroom setting where the instructor and students are physically located in the same place and may incorporate the use of multiple supportive technologies as appropriate.
- **Off Campus Face to Face** - Describes the traditional classroom setting where the instructor and student are physically located in the same place in an off campus location and may incorporate the use of multiple supportive technologies as appropriate.
- **Online Asynchronous** - Online instruction occurring independent of time or location
- **Online Synchronous** - Online instruction occurring independent of location, but at the same time (real time).
- **Interactive Video (IVN)** - A video and audio communications session between two or more remote sites with live, animated image transmissions and display. This connection allows for both the faculty and students to be seen and heard by each other.
- **Hybrid/Blended** - A form of instruction that includes students from different locations and/or environments (face-to-face, online, IVN, etc.) for synchronous and/or asynchronous instruction.
- **Independent Study** - Instruction is provided in a self-study, self-paced format where the instructor and student mutually establish method(s) of communication.