

Transfer and Test Credit

Evaluation of Transfer Credit from International Institutions

According to North Dakota University System policy (402.9) effective January 2013, international transcripts must be submitted to an approved external credential evaluation service. Obtaining an evaluation is the sole responsibility of the student. Evaluations must be submitted according to the guidelines listed below. The policies for the evaluation of transfer credit listed for Domestic/US Institutions also apply to international transfer credit. NDSU students participating in an approved study-abroad program and international students transferring from a North Dakota State University partnership institution are exempt from submitting an external credential evaluation.

- Students must submit official transcripts to an evaluation service that has been approved by the National Association of Credential Evaluation Services (NACES) (<https://www.naces.org/members/>) or the Association of International Credential Evaluators (AICE) (<http://aice-eval.org/endorsed-members/>).
- Official transcript(s) issued in English must be submitted to NDSU in addition to the evaluation unless the evaluation service provides certification of student documents and sends copies of transcript(s) to NDSU.
- The evaluation must contain a **course by course** evaluation.
- New international students should send evaluations directly to the Office of International student and Study Abroad Services (https://www.ndsu.edu/admission/how_to_apply/international/transfer/).
- New domestic students or United States permanent resident students should send evaluations directly to the NDSU Office of Admission (https://www.ndsu.edu/admission/how_to_apply/transfer/requirements/).
- Students must submit course syllabi for all completed coursework directly from the international institution to the NDSU Office of Registration and Records (<https://www.ndsu.edu/registrar/>).
- Effective January 2020, all international transfer coursework listed as “English as a Foreign Language” will not be accepted for NDSU English composition courses.