

Extensions for Completing Academic Requirements

4.1. Extensions for Completing Academic Requirements

Eligibility

Graduate students in good academic standing making progress towards their degree may be eligible for extensions on:

- Preliminary/Qualifying Examinations
- Final Defense
- Publication Review Process

Qualifying Circumstances:

- Childbirth, adoption, or foster placement of a child
- Caring for a newborn child
- Caring for a child with a serious medical condition
- Experiencing a serious medical condition
- Caring for a seriously ill spouse/partner or parent (may require medical documentation)

Extension Lengths:

- Childbirth, adoption, foster placement: Up to one extra year
- Serious medical conditions (student, child, spouse/partner, parent): Up to six extra months

Application Process:

- Students must submit the extension request form to their academic unit before the desired extension start date.
- Retroactive requests will not be considered.
- The academic unit and Graduate School will review the request and determine eligibility.
- While each extension granted under this policy will be assessed on a case-by-case basis, absent extraordinary circumstances, the additional time granted by this policy will not exceed two years.
- International students require approval from the Global Programs and Services.

Leave of Absence:

- Students may also consider a leave of absence from their program.
- International students should consult with the Global Programs and Services regarding leave of absence eligibility.