

# Scholastic Standards

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Academic progress is measured by grades and credits earned. Students receive acknowledgment for high academic achievement and are given early warning when they become academically deficient.

## Academic Honesty and Integrity

The primary responsibility of the students, faculty, and administration is to create an atmosphere where the honesty of individuals will not be questioned.

Faculty members are responsible for providing guidelines concerning academic honesty and expectations at the beginning of each course.

Students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. Students have the right to be informed when they are suspected of violating academic principles and have the right to a fair opportunity to refute them.

Instructors have the prerogative of determining the penalty regarding prohibited academic conduct in their classes. Faculty members may, among other sanctions, fail the student for the particular assignment, test, or course involved. Penalties may be varied with the gravity of the offense and the circumstances of the particular case. In this situation, the student may not drop the course in question without the permission of the instructor.

Faculty has the prerogative of determining the penalty regarding prohibited academic conduct in their classes. Faculty members may, among other sanctions, fail the student for the particular assignment, test, or course involved. Penalties may be varied with the gravity of the offense and the circumstances of the particular case. In this situation, the student may not drop the course in question without the permission of the instructor.

Faculty members will report the incident to the department chair, dean, and registrar. In the case of the graduate students, the graduate dean also will be notified. In cases of repeat offenses, higher sanctions, up to and including suspension or expulsion may be recommended to the provost and Committee on Academic Standards.

For complete information regarding academic honesty and integrity, student expectations, disciplinary sanctions, appeal procedures, and hearing guidelines, refer to [www.ndsu.edu/academichonesty](http://www.ndsu.edu/academichonesty)

## Dean's List

To be eligible for inclusion on the Dean's List for any given semester, a student must have earned a minimum grade-point average of 3.50 during that term while completing at least 12 semester hours (nine hours during the summer) in graded coursework. The Dean's List is only maintained for undergraduate students and professional (Pharm.D.) students.

## Academic Standing

To be eligible to register continuously without conditions, an undergraduate or professional student must maintain good academic standing, which is defined as a minimum cumulative institutional grade point average of 2.00 (4.00 scale).

Some programs of study have academic standards higher than the University minimum. Students should consult with their adviser or academic department for program specific requirements.

Records of all students are examined at the end of each grading period. Academic standing relates to the following:

### Academic Warning

An academic warning is to alert a student that his/her term GPA is below the minimum required for good standing, even though the institutional cumulative GPA is at or above 2.00. An academic warning does not appear on the official academic transcript, but does appear on the unofficial transcript. Students are notified of their academic warning status via official NDSU email.

### Academic Probation

An academic probation is issued when a student who entered the grading period on good standing or academic warning earns an institutional cumulative GPA below the minimum 2.00 for good standing. Students placed on academic probation may not enroll in more than 16 credits for the following semester (or 12 credits for the following summer session) without permission of the student's academic adviser. An academic probation does not appear on the student's official academic transcript, but does appear on the unofficial transcript. An adviser hold is placed on the student's record, and may only be removed after the student has met with his/her adviser. Students are notified of their academic probation status via official NDSU email.

### Continued Probation

Continued probation is a formal extension of the academic probation status. It is issued when a student enters the grading period on academic probation or continued probation, shows adequate progress by attaining a minimum term GPA of 2.00, but his/her cumulative institutional GPA is still below the minimum 2.00 for good standing. Students placed on continued probation may enroll in no more than 16 credits for the following semester (or 12 credits

for the following summer session) without permission of the student's academic adviser. Continued probation does not appear on the student's official academic transcript, but does appear on the unofficial transcript. An adviser hold is placed on the student's record, and may only be removed after the student has met with his/her adviser. Students are notified of their continued probation status via official NDSU email.

## Academic Suspension

Academic suspension is issued when the academically deficient student does not demonstrate an improvement in his or her institutional cumulative GPA at the close of the semester. A student may not be considered for readmission for two grading periods following an academic suspension (includes summer). An academic suspension appears on the student's official academic transcript. Academic suspension is issued when a student who entered the grading period on either probation or continued probation earns both a term GPA and institutional cumulative GPA below the minimum 2.00 for good standing. This includes students admitted on probation for their first semester at NDSU or readmitted on probation following an academic suspension.

Students who are suspended are notified of their suspension status via official NDSU email and letter sent to the 'Home' address as listed in Campus Connection.

## Suspension Appeals

A student who has been suspended may appeal the suspension if there were extraordinary circumstances beyond their control and if supporting documentation is provided. An Appeal for Exception to Academic Suspension Form (<https://www.ndsu.edu/registrar/forms/suspappeal>) is available online and must be submitted to the Office of Registration and Records (<https://www.ndsu.edu/registrar>) no later than the deadline published on the appeal form. If approved, the student must make satisfactory academic progress in the subsequent term according to the published academic standards of the University (see above).

## Suspended Students

NDSU honors suspensions of other institutions. Transfer and returning students who have been suspended from another institution may not be considered for admission or readmission until one year has lapsed or the suspension has been lifted. Students who fail to report all previous college work are subject to dismissal or loss of credit or both. Courses previously completed at NDSU may only be repeated at NDSU, with the exception of Tri-College courses (see Repeated Courses (<http://bulletin.ndsu.edu/past-bulletin-archive/2015-16/undergraduate/academic-policies/student-records/#repeats>) section for more details).

## Readmission After Academic Suspension

To be considered for readmission after serving an academic suspension, students must sit out for a minimum of two grading periods (includes summer) and file a Reactivation/Petition for Readmission Form (<https://www.ndsu.edu/registrar/forms/reactivation>) to the Office of Registration and Records (<https://www.ndsu.edu/registrar>) 30 days prior to the beginning of the semester in which readmission is sought. The petition is reviewed by the College Student Progress committee within the academic college for the program of study being sought. If approved, the student may register, but will be readmitted on probation (cumulative GPA below 2.00). Students who enrolled in courses at another institution while being separated from NDSU must arrange for an official transcript to be sent to the Office of Registration and Records before readmission will be considered. Students re-entering NDSU from an academic suspension who attended courses elsewhere must have earned a minimum cumulative GPA of 2.00.

## Academic Forgiveness

A former NDSU student who has not completed a baccalaureate degree and has not been in attendance at NDSU for six (6) or more years, but who is presently enrolled at NDSU, may request to exclude from grade-point-average calculations all grades earned in selected full terms (quarters or semesters) completed at NDSU prior to the six-year interval.

The courses and grades for the terms selected will remain on the student's academic record, but credits, honor points, and grades will be excluded from grade-point average calculations. Excluded courses cannot be used to satisfy any academic requirements. A student may exercise this option only once by submitting a written request to the Office of Registration and Records (<https://www.ndsu.edu/registrar>) .