

# Scholastic Standing

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## Academic Forgiveness

A former student who has not completed a baccalaureate degree and has not been in attendance at for six (6) or more years\*, but who is presently enrolled and attending classes at NDSU may request to exclude from grade-point-average calculations all grades earned in selected full terms (quarters or semesters) completed at NDSU prior to the six-year absence.

The courses and grades for the terms selected will remain on the student's academic record, but credits, honor points, and grades will be excluded from grade-point average calculations. Excluded courses cannot be used to satisfy any academic requirements. A student may exercise this option only once so it is in the student's best interest to understand all implications and to work with a knowledgeable advisor to determine the outcome before submitting the request. Qualified students can expect the forgiveness to be processed on the academic record after the 50% refund deadline, which is approximately 10 weeks into the semester. If the request is received between semesters or during the summer, the request will be processed after the 50% refund deadline of the next full semester.

A qualifying student wishing to request academic forgiveness should submit a letter addressed to the Office of Registration and Records (<https://www.ndsu.edu/registrar/>), 110 Ceres Hall, NDSU Dept. 2801, PO Box 6050, Fargo, ND 58108-6050 (or by fax to 701-231-8959 or email to [ndsu.registrar@ndsu.edu](mailto:ndsu.registrar@ndsu.edu)) that includes the following:

- Student full name
- Student ID number
- Mailing address
- NDSU email address
- Prior full semesters you would like considered for forgiveness

Notification of the request will be sent to the student's NDSU email account.

\* **Exception:** Students who qualify for the Bachelor of University Studies general studies option (<http://catalog.ndsu.edu/past-bulletin-archive/2021-22/programs-study/undergraduate/university-studies/#generalstudiesoptiontext>) may apply for academic forgiveness in accordance with the above policy with one exception; rather than a 6 year absence, students in this program qualify for forgiveness after a 2 year absence.