

Graduate Faculty

Other qualified individuals who are not Full Graduate Faculty Members may contribute to the scholarship and professional development of our graduate students. Affiliate Members of the Graduate Faculty are qualified by educational background and experience to effectively teach and mentor students in graduate programs at NDSU. An appointment for Affiliate Graduate Faculty status is initiated by a graduate program. The chair, head, or director of the academic unit in which the program resides will submit the Affiliate Graduate Faculty Nomination form (<https://powerforms.docusign.net/b51d1f0b-7075-44f9-be79-59648eeac0d0/?env=na3&acct=1ceb9a57-b6a3-4df7-b655-d64cf8f1c2d7>) and a current curriculum vitae. The request should include the level of Affiliate Faculty Membership the program proposes the applicant should be given. This request is forwarded to the dean of the academic college in which the program resides for approval. If approved, the request is submitted to the College of Graduate and Interdisciplinary Studies. The request will be reviewed by a subcommittee of the Graduate Council which will make a recommendation to the Dean of the College of Graduate and Interdisciplinary Studies, who will determine whether an appointment will be granted. A reappointment may be granted using the process described above.

Members of the Graduate Faculty who have left the institution may be granted Affiliate Faculty status as outlined below:

- Emeritus Faculty. Persons who are granted emeritus faculty status are eligible for Affiliate Faculty Level 1 status for a period of three years. Membership as an Affiliate Faculty may be renewed upon approval of the Graduate Council and the Dean of the College of Graduate and Interdisciplinary Studies.
- Individuals who have retired or left NDSU for other employment opportunities are eligible serve as chair of supervisory committees for one year. This is not renewable. A department may nominate the individual for Affiliate Faculty status as outlined below.

There are three levels of Affiliate Graduate Faculty Members, the appointment level will be determined by the qualifications of the applicant.

Affiliate Graduate Faculty Level 1

Duties

- Chair committees for graduate students (may be approved to chair committees for Ph.D. programs, professional doctoral programs or both)
- Serve on committees for all students
- Teach graduate courses

Criteria

- Terminal degree
- Sustained record of scholarly and/or creative accomplishment, and/or (for professional doctoral programs only) professional practice appropriate to the discipline
- Demonstrated competence in instruction including classroom, advising, or mentoring
- Full-time employment at an NDSU on-campus unit or a Research and Extension Center

Term

- 6 years
- Must demonstrate sustained record of scholarly and/or creative accomplishment
- Demonstrated competence in graduate instruction including classroom, advising, or mentoring

Affiliate Graduate Faculty Level 2

Duties

- Chair committees for all master's students
- Serve as co-chair for all doctoral students (the other co-chair must be a full member of the graduate faculty)
- Serve on committees for all students
- Teach graduate courses

Criteria

- Terminal degree
- Record of scholarly or creative accomplishment
- Demonstrated experience in teaching, mentoring, or advising

Term

- 3 years
- Must demonstrate sustained record of scholarly or creative accomplishment
- Demonstrated competence in graduate teaching, advising, or mentoring

Affiliate Graduate Faculty Level 3

Duties

- Chair committees for students not required to complete a dissertation, thesis, or scholarly paper
- Serve on committees for all students
- Teach graduate courses (but no higher than his/her earned degree)

Criteria

- Record of professional achievement in an area related to the program
- Demonstrated competence in teaching

Term

- 3 years
- Must demonstrate sustained record of professional achievement in an area related to the program
- Active involvement in graduate teaching and work with graduate students (but no higher than his/her earned degree)