

# Credit By Examination

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## Course Challenge

A student who is currently registered may seek credit by challenging a course. A course challenge usually consists of a special comprehensive examination; however, additional types of performance may be required for some courses. A course challenge is only permitted for courses in which the student has no previous record (prior registrations allowable if course was dropped by the No Record Drop deadline in a given term). Further, credits earned by course challenge may not satisfy requirements toward a graduate degree.

## Procedures for pursuing a course challenge include the following

1. Obtain a Petition for Course Challenge Form (<https://www.ndsu.edu/sites/default/files/onestop/Forms/challenge.pdf>), available online.
2. Obtain approval from the academic adviser, the instructor of the course, and the chair of the department offering the course. Clarify expectations of the challenge, e.g., examination only or examination plus other performance. Based on the nature of the course and content area, some courses may not be approved for challenge by the department.
3. Pay the course challenge fee at the Customer Account Services (<https://www.ndsu.edu/cas/>), 302 Ceres Hall, after receiving approval for the challenge (50% of the regular credit tuition charge; not subject to tuition cap).
4. Arrange a mutually convenient date and time for the challenge with the instructor or department.
5. Upon receipt of the signed Petition for Course Challenge form from the department, courses and credits successfully challenged are listed on the student's academic transcript with a passing (P) grade. Unsuccessful challenges are not recorded.